



Directorate for Information Management and Chief Information Officer (DS)
Office of the Acquisition Executive (AE)



Solutions for the Information Technology Enterprise (SITE)



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October 2010

This briefing is classified

Unclassified



Agenda

- What is SITE?
- Why Use SITE?
- Award Status
- Acquisition Timeline and Duration of Orders
- SITE Team
- SITE PCO and DCO Responsibilities
- COR Responsibilities
- COR Training
- Intelligence Support Panel Representatives
- How to Use SITE
- SITE Resources
- Points of Contact
- Questions





What is SITE?

- A DIA sponsored acquisition program that addresses all phases of the IT lifecycle with services available to the DoDIIS Enterprise and other Intelligence Agencies
- A \$6.6 Billion, 5 year, multiple vendor IDIQ, follow-on to several existing contracts to include the Air Force ICE2 and DIA DIESCON
- An approach to performance oriented acquisition with each task order competed to gain best value for the Government



Scope of SITE Services

- Acquisition and Property Management Services
- Administrative and Special Services
- Information Assurance Services
- Maintenance and Remote Diagnostic Services
- Network Operations and Administration
- Operations Support Services
- Program & Project Management Services
- Risk Management
- SCI Personnel and Information Security Support
- Security Management
- Storage Services
- Systems Engineering
- Technology Assessment and Evaluation Services
- Testing and Verification Services
- Training Services
- Web Services and Content Management





Why Use SITE?

- Encourages Performance-Based Contracting
- Provides flexible pricing structure (Fixed Price, Cost Plus, Labor Hour, Time & Materials, and Hybrid Orders)
- Allows decentralized ordering facilitating customer control of acquisition process
- Promotes Competitive Pricing
- Provides negotiated (Ceiling) rates throughout US & 18 non-US locations
- Leverages highly skilled cleared contractors
- Supports Small Business goals via set-asides
- Offers no service fees



SITE Award Status

- SITE Awarded 14 May 2010
- 11 Vendors Selected (6 Large & 5 Small Business)
- Awardees are:

Large Business

- BAE
- General Dynamics IT
- Lockheed Martin
- Northrop Grumman
- SAIC
- SRA

Small Business

- Blue Canopy
- CenTauri Solutions, LLC
- Enterprise Information Systems, Inc
- Red Arch Solutions
- Worldwide Information Network Systems, Inc





SITE Acquisition Cycle Timelines

General Rule of Thumb for Processing Task Orders:

- Less than \$5M 30 – 45 days
- Between \$5M-\$25M 45 – 60 days
- Greater than \$25M 60 – 180 days

- Task order values are over the life of the task order
- Processing time dependent on complexity of requirements





Duration of Task Orders

- Base year plus up to four annual options
 - Option years, if desired, must be solicited, evaluated and awarded with initial Task Order
 - Option years may not extend more than 1 year beyond SITE IDIQ Contract Ordering Period



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SITE Team

**SITE Program
Management
Office**

**SITE
PMO**

**SITE
PCO**

**SITE Procuring
Contracting
Official**

Customers / Users

**Intelligence
Support Panel
Representative**

ISPR

COR

DCO

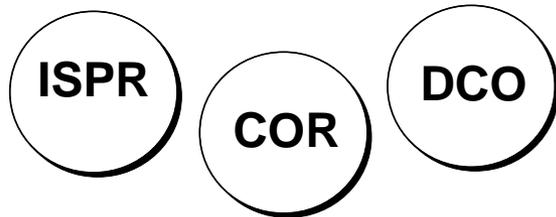
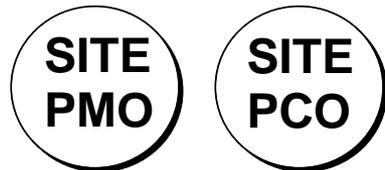
**Decentralized
Contracting
Officer**

**Contracting
Officer's
Representative**





Customers and End-Users



Responsible for Requirements

- Identifying requirements & preparing Task Order documents
- Participating in Proposal Evaluations
- Nominating COR(s)

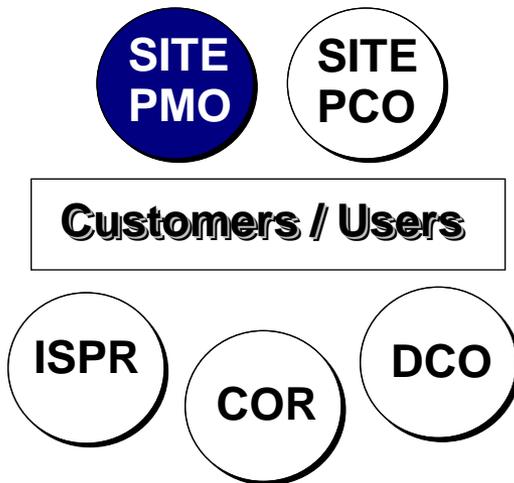




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SITE Program Management Office



Responsible for Program Management & Technical Oversight of the SITE Contracts

- Manages Contract Ceiling
- Chairs Intelligence Support Panel
- Develops Program Guidance
- Conducts Program Reviews & IDIQ Quality Assessments
- Provides customer assistance in defining performance oriented requirements

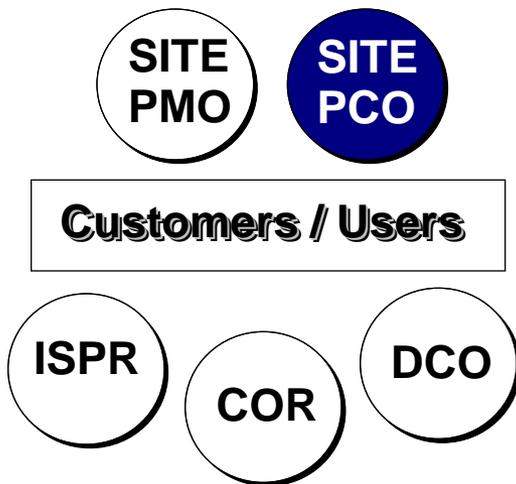




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SITE Procuring Contracting Officer



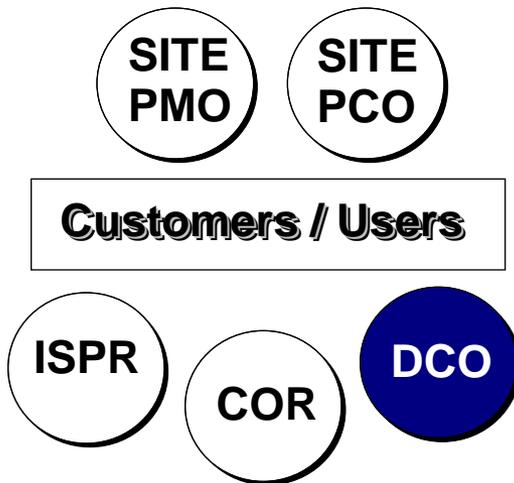
Responsible overall for IDIQ contracts and DIA issued Task Orders

- Negotiates IDIQ contract modifications
- Renders “Scope” Determinations
- Provides guidance to Decentralized Contracting Officers
- Ensures program and procedural compliance with FAR, DFARS, etc.





Decentralized Contracting Officer



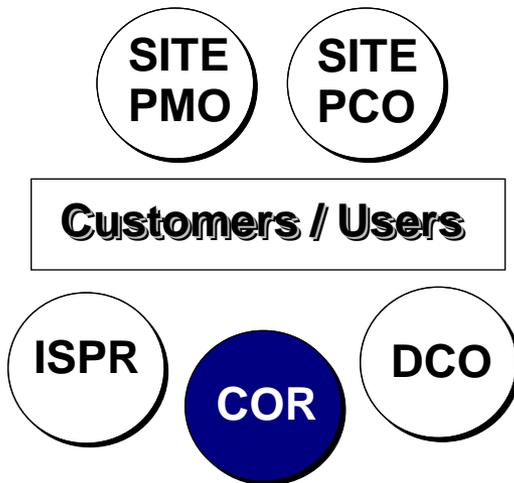
Responsible for Conducting Acquisition of SITE Task Orders

- Issues and administers Task Orders in compliance w/ SITE terms & conditions
- Make “Scope” determinations based on recommendation from ISPR
- Appoints Service/Agency CORs





Contracting Officer's Representative (COR)



- Responsible for Managing Task Order
- Serves as Contractor's primary focal point on the Task Order
 - Provides technical guidance
 - Inspects/accepts services & deliveries
 - Monitors Quality Assurance Surveillance Plan (QASP)
 - Submits past performance evaluations
 - Follows Contracting Officer's guidance
 - Coordinates clearances & CAC process





SITE COR Training

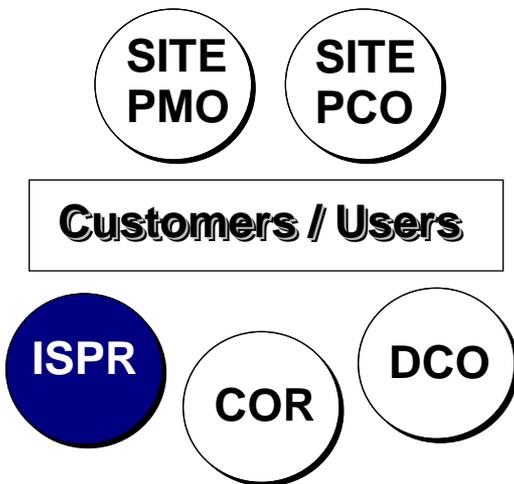
- CORs responsible for obtaining Level 1 COR training for certification from cognizant procurement activity
- SITE PMO administers Level 2 COR training which covers the following contract management areas:
 - Understanding the SITE acquisition process
 - Considerations in using performance based contracting
 - Applying the SITE Classification Security Guide
 - Approaches and benefits of using hybrid Task Orders
 - How to develop cost estimates using the IGE tool
 - Developing effective Quality Assurance and Surveillance criteria for the QASP
 - Using STORMS to managing Task Orders
 - Maintaining COR folders



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Intelligence Support Panel Representative (ISPR)



- Primary POC for coordinating end-user requirements with SITE PMO and DCO
- Manage Service/Agency contract ceilings
 - Recommends “Scope” determinations
 - Reviews Task Order Requirements Package (TORPS)
 - Participates in SITE PMO reviews & quality surveillance activities





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Intelligence Support Panel (ISP)



**IC Agency
ISPRs**



**ISP Chair
Jenniffer Wilson**



**DIA ISPR
Doug Cate**



**Army ISPRs
Debra Stryker**



**Navy ISPR
Frank Sablan**



**Air Force ISPR
LtCol Ettinger**



**Marine Corps ISPR
Jimmie Dewitt
Daniel Fitzgerald**





How To Use SITE?

- Identify Requirements
- Contact your Intelligence Support Panel Representative (ISPR)
- Download the SITE Ordering Guide
 - Procedures for using SITE
 - Preparation Guidance, Documentation & Templates for Task Orders
- Complete your Task Order Requirements Package (TORP)
- Place order through your contract management process
- Contracting office issues RFP to vendors
- SITE vendors respond; Customer evaluates the proposals
- Contracting Officer awards Task Order
- ISPR reports award to SITE PMO



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SITE Resources

SITE Ordering Guide

Independent Government Estimate (IGE) Tool

SITE Security Classification Guide

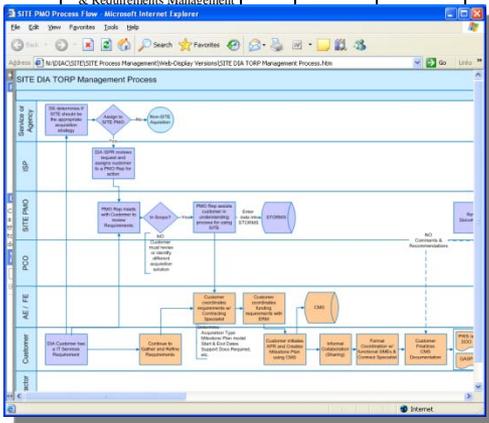
(U) SITE PROGRAM:

Information Revealing	Class	Reason	Declassify On	Remarks
a. (U) The program name and/or acronym	U			
b. (U) The fact that SITE is a DIA managed Indefinite Delivery/Indefinite Quantity (IDIQ) contract; that it is used to provide the defense intelligence enterprise with information technology (IT) services, hardware, and software; and that it can be used by other DoD Services and Federal Agencies.	U			
c. (U) The name or acronym of the Cost Accounting System for SITE: SITE Task Order & Requirements Management	U			

Defense Intelligence Agency
Unclassified
Solutions for the Information Technology Enterprise
SITE Ordering Guide
Version 1.0 March 29, 2010

Notice: The official version of the SITE Ordering Guide is posted on the SITE web-site (linked here). Any printed copy is considered unapproved. Please submit proposed changes and comments on WPMNET to: SITE@DIA.MIL

Microsoft Excel - Template for SITE Govt Est. Est
Government Estimate for SITE
Task Orders
Independent Government Cost Estimate for Travel
Independent Government Cost Estimate Summary



SITE Process Flow Diagrams

Unclassified



SITE Task Order Requirements Management System





Contact Us

- Email:
 - JWICS – disa416@dodiis.ic.gov
("SITE PMO" in Global Address Listing)
 - NIPRnet – SITE@dia.mil

- Phone:
 - SITE PMO – 703.907.0697
 - SITE PCO – 703.907.0106

- Websites:
 - NIPRnet: www.dia.mil/contracting/SITE.htm
 - JWICS: www.dia.ic.gov/admin/SITE
 - SIPRnet: www.dia.smil.mil/admin/SITE





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When Should We Start?

Now!

**The SITE PMO and PCO
are ready to support your IT services requirements.**





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QUESTIONS?

