



Appendix O

DD Form 448 Template for DIA SITE

MILITARY INTERDEPARTMENTAL PURCHASE REQUEST					1. PAGE 1 OF ___ PAGES		
2. FSC		3. CONTROL SYMBOL NO.		4. DATE PREPARED		5. MIPR NUMBER	6. AMEND NO.
7. TO: Defense Intelligence Agency ATTN FE-DSS2 WASHINGTON, DC 20340-5100 Phone: 202-231-5275/402-294-3884 Fax/email: 202-231-8893, DS-FEMIPRS@dia.mil				8. FROM: (Agency, name, telephone number of originator)			
9. ITEMS [] ARE [] ARE NOT INCLUDED IN THE INTERSERVICE SUPPLY SUPPORT PROGRAM AND REQUIRED INTERSERVICE SCREENING [] HAS [] HAS NOT BEEN ACCOMPLISHED.							
ITEM NO. a	DESCRIPTION (Federal stock number, nomenclature, specification and/or drawing No., etc.) b	QTY c	UNIT d	ESTIMATED UNIT PRICE e	ESTIMATED TOTAL PRICE f		
<p>FUNDS ARE HEREBY CERTIFIED AVAILABLE IN THE AMOUNT OF \$ for project/contract/period of performance</p> <p>DIA DD4 Tech Rep (phone, fax, email)</p> <p>DIA FE Satellite Financial Rep: FEDSS2, DS-FEMIPRS@dia.mil 202-231-8893</p> <p>Requesting Agency Tech Rep (phone, fax, email)</p> <p>Requesting Agency Financial Rep (phone, fax, email)</p> <p>THESE FUNDS ARE BEING USED IAW THE PURPOSE FOR WHICH THEY WERE APPROPRIATED AND ARE AUTHORIZED TO FUND.</p> <p>FUNDS EXPIRE FOR OBLIGATION.....</p> <p>SEND ACCEPTANCE AND OBLIGATION TO.....</p>							
10. SEE ATTACHED PAGES FOR DELIVERY SCHEDULES, PRESERVATION AND PACKAGING INSTRUCTIONS, SHIPPING INSTRUCTIONS AND INSTRUCTIONS FOR DISTRIBUTION OF CONTRACTS AND RELATED DOCUMENTS.					11. GRAND TOTAL		
12. TRANSPORTATION ALLOTMENT (Used if FOB Contractor's plant)				13. MAIL INVOICES TO (Payment will be made by)			
PAY OFFICE DODAAD							
14. FUNDS FOR PROCUREMENT ARE PROPERLY CHARGEABLE TO THE ALLOTMENTS SET FORTH BELOW, THE AVAILABLE BALANCES OF WHICH ARE SUFFICIENT TO COVER THE ESTIMATED TOTAL PRICE.							
ACRN	APPROPRIATION	LIMIT/ SUBHEAD	SUPPLEMENTAL ACCOUNTING CLASSIFICATION		ACCTG STA DODAAD	AMOUNT	
15. AUTHORIZING OFFICER (TYPE NAME AND TITLE)				16. SIGNATURE		17. DATE	